

## PRIVACY POLICY

### § 1.

#### [General Provisions]

1. This Privacy Policy governs the policy of processing personal data and other data acquired from Users due to running the Service.
2. This Privacy Policy is an integral part of **Terms and Conditions** of Service.

### § 2.

#### [Terms]

The terms used in **Terms and Conditions** mean:

- a. Controller – Magdalena Milejska, running a business activity under name ODWZOROWANIE in Kraków, J. I. Kraszewskiego's 24/13 street, 30 - 110 Kraków, Poland NIP: 6551902233, REGON: 366929488.
- b. Service – an internet service available at fropt.pl.
- c. Parties – The Controller and the User.
- d. User – a natural person who, by providing his or her personal data, concludes an agreement or contacts with Controller to conclude an agreement or receives information about the Controller's commercial offer, including use of Newsletter.
- e. Newsletter – service of providing to the Users (by Controller, via e-mail) commercial information about FRØPT's products and services.

### § 3.

#### [Data protection]

1. Controller is the controller referred to in article 4.7 general regulation (EU) on the data protection of natural persons (GDPR) with regard to the processing of personal data collected through the Service.
2. User is entitled to access his or her personal data collected by Controller and to rectify them. User may demand to erase or restrict processing of personal data or demand to transfer personal data to another controller according to applicable law as well.
3. User is entitled to lodge a complaint with a supervisory authority (President of Personal Data Protection Department) in any case of suspicion that personal data are processed in non-compliance with applicable law.
4. In case of personal data change, User shall immediately inform Controller about it, by sending an e-mail at [hej@fropt.pl](mailto:hej@fropt.pl)

5. User's personal data are not transmitted to recipient referred to GDPR except where Controller is obliged to do so according to applicable law.

#### § 4.

##### [Orders]

1. To place an order through Service it is necessary that User provides Controller with his or her personal data. Providing personal data is voluntary, but essential to place an order.
2. Through order form, Controller collects the following User's personal data:
  - a. full name,
  - b. an address,
  - c. a phone number,
  - d. an e-mail address.
3. Controller shall process personal data collected through order form to perform the agreement concluded with User.
4. Processing of personal data, collected through order form, is based on article 6 section 1b GDPR.

#### § 5.

##### [Newsletter]

1. To subscribe to Newsletter it is necessary that User provides Controller with his or her personal data. Providing personal data is voluntary, but essential to subscribe for Newsletter.
2. Through Newsletter sign-up form Controller collects the following User's personal data:
  - a. full name
  - b. an e-mail address
3. Controller shall process personal data, collected through Newsletter sign-up form, for marketing purposes.
4. Personal data collected through Newsletter sign-up form, are processed on the basis of User's given consent. User is entitled to withdraw consent at any time.

## § 6

### [Security of the personal data]

1. User's personal data are processed on top-class hardware and servers in high security data storage information centers, accessed by authorized persons only.
2. Controller processes User's personal data respectfully to all legal and technical requirement enforced by any applicable data protection law.

## § 7

### [Cookies policy]

1. For comfort of Users, cookies are used for personalize purposes and statistics. A cookie is a small text file that a website sends to a visiting user's device.
2. Data collected in data logs is used only for the purpose of running the Service.
3. According to practice of majority websites we store http queries directed to our server (server logs). Because of the above, we store:
  - IP addresses (from which users browse the website),
  - time of a query,
  - time of an answer,
  - client's station name – identified by HTTP protocol,
  - information about errors occurred during HTTP transaction,
  - URL address of the website previously visited by user (referer link),
  - Information about user's web browser.
4. Collected logs are stored for indefinite period of time for the purpose of facilitating run of Service. The information contained in collected logs are not disclosed to anyone except persons authorized to administrate the website. Some statistics may be generated on the basis of log files to support administration of website. Collective summary in form of such statistics do not contain any features that can identify visitors of the website.
5. The following type of cookies are used on the website:
  - google-analytics.com cookies – statistics for [www.bardzostudio.com](http://www.bardzostudio.com),
  - session cookies (they expire after the end of session),
  - cookies used for support user Users authorization process,
  - cookies associated with displaying messages connected with managing forms,
  - cookies associated with „Add This Social Bookmarking Widget” plugin that is used to ease the process of sharing content through social media. Privacy policy for Addthis service can be found here: <http://www.addthis.com/privacy/privacy-policy#publisher-visit-tors>

6. Featured third-party services can also use cookies that enable log-in and provide advertisements corresponding to User's preferences and behavior.
7. Cookies settings can be changed in web browser. Lack of change means acceptance for cookies policy.

§ 8.

[Contact]

1. User can contact Controller in order to receive an information about the means of processing or intention of processing his or her personal data.
2. You can contact Controller through e-mail at [hej@fropt.pl](mailto:hej@fropt.pl)